



## Practical assignment 1 Get to know the student

At the start of the work placement it is important that you get to know the person you will be working with. The introduction meeting is the first contact. In that meeting the student is prepared for his new work environment, the colleagues, and the different jobs. The next overview are all the items supervisors find important to know and to be able to perform their role towards the student. This assignment is a guide for the introduction meeting to be able to get to know the student.

### *Assignment*

You have an introduction meeting with the student and you use the overview as a guide. Give examples of what the student mentioned (i.e. with "expected issues" you mention that the student is quickly distracted but that he is very eager). This overview is not a vetting list but to get more insight in the expectations of the student. When a student finds a subject difficult to talk about you choose whether to leave the subject or to continue with it to discuss it further to get more insight.

You can use the following report form:

Subject	Reference	Example mentioned by student
Pre-training		
Work experience		
Period of education		
Current knowledge		
Motivation		
Interest		
Expectations		
Background ( private)		
Strong and weak points		

Expectations towards the supervisor		
Expected issues		